

# **GRINGLEY ON THE HILL PARISH COUNCIL**

## **Minutes of a Meeting of the Interview Panel established to appoint a Clerk to the Council, held in the Village Hall on Friday 5th January, 2007**

**Present:** Councillors Foreman, Foster and Hargreaves

**06/07/260 APPOINTMENT OF CHAIRMAN**

Resolved: That Councillor Hargreaves be appointed Chairman.

**06/07/261 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**06/07/262 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Resolved: That, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be excluded, and they are requested to withdraw.

**06/07/263 APPOINTMENT OF CLERK TO THE COUNCIL**

The following candidates were interviewed:

Mr. P. Baines  
Mr. N. S. Sherrin-Jones  
Mrs. A. Titmuss

All three candidates indicated that they were happy with the way that their interviews had been conducted.

Resolved:

- (a) That the post be offered to Mr. P. Baines with effect from 1<sup>st</sup> February, 2007, on a salary range of spinal points 26 to 29, commencing at spinal point 26.

- (b) That the post be offered on a contract ending on 30<sup>th</sup> June, 2009, such contract to be extended into a permanent position should the postholder be awarded the Certificate of Local Council Administration (or any successor qualification necessary for the Parish Council to retain its Quality accreditation) prior to that date, and comply with any other necessary requirement for Quality Accreditation by that date. The contract would be produced by the Clerk in consultation with the Chairman.
- (c) That, should the postholder be awarded the Certificate in Local Council Administration (or any successor qualification necessary for the Parish Council to retain its Quality accreditation) prior to that date, and comply with any other necessary requirement for Quality accreditation by that date, his salary will be immediately increased by one increment, and his salary range extended to spinal points 26 to 30.
- (d) That, to achieve a successful handover from the current postholder to his successor, it be recommended to the Parish Council that the current postholder be requested to serve in a consultancy period until 28<sup>th</sup> February, 2007 (to be extended if necessary) on terms to be agreed by the Parish Council.