

### Parish Council Contact Details

**Chairman:** Hugo Dunkley: 01777 816003  
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**Vice Chairman:** David Foreman: 01777 817506  
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Trisha Hilton: 01777 818532  
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Malcolm Taylor: 01777 818574  
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**Clerk:** Peter Baines 01427 848411  
theclerk@gringleyvillage.org.uk

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DN10 4NP

[www.gringleyvillage.org.uk](http://www.gringleyvillage.org.uk)



## General Information

**2008**

## GRINGLEY ON THE HILL PARISH COUNCIL

**T**he Parish Council is a statutory, corporate body, established under the Local Government Act 1894. It is a local authority operating at the first tier of local government.

It maintains the playing field, cemetery, open spaces, public footpaths, notice boards, etc. It pays the Parish Neighbourhood Watch subscription and grant-aids various local organisations. It also carries out a representative role, both statutory and non-statutory, in matters such as crime and disorder, environment, planning applications and road safety.

The Parish Council's administrative area comprises an area of 1,761 hectares. There are 558 electors on the current Register of Electors. The Parish lies within the Everton Ward of the District of Bassetlaw and the Misterton Electoral Division of the County of Nottinghamshire.

There are nine Councillors on the Parish Council, and elections are held every four years. The next election will be in May, 2010, when all nine seats will be up for election. The Chairman and Vice-Chairman are elected, from amongst the Councillors, at the Annual Meeting of the Council, held in May. They hold office until the following Annual Meeting.

The Clerk to the Council is Peter Baines. It is Peter's job to advise the Parish Council and to implement its policies. All correspondence, enquiries, etc. should be directed through him. His address is 1 The Meadows, Beckingham, Doncaster DN10 4NP. His telephone number is 01427 848411, and his email address is [theclerk@gringleyvillage.org.uk](mailto:theclerk@gringleyvillage.org.uk)

**T**he Parish Council has recently been awarded Quality Council accreditation, as part of the Government's initiative to give local people the opportunity to become more-involved in the development of their communities. It wishes to publish information as to how it operates:

Parish Council meetings are usually held on the last Wednesday of the month (no meeting in August) at 7.30 p.m. at the Village Hall. Details are given in Beacon. Notices of Meeting and Agendas are posted on the notice boards and the web site at least three days before meetings. There is an opportunity for public discussion during every meeting. Meetings are open to all. Occasionally, if an item of business to be transacted is of a confidential nature, the public will be requested to leave. Provision is made in the Public Bodies (Admission to Meetings) Act 1960. Such confidential items are, however, always taken at the end of the meeting.

Agendas, approved Minutes, annual reports, quarterly newsletters and information leaflets are all published on the web site and made available at the post office, public houses, the Libraries at Bawtry, Misterton, Worksop and Retford, the One Stop Shop, Town Hall, Retford and Nottinghamshire County Council, County Hall, West Bridgford, Nottingham.

We welcome the views of residents on local issues, which can be expressed in writing to the Clerk to the Council using the contact details below. Anyone wishing to discuss a matter with a Parish Councillor should feel free to approach any of the Parish Councillors whose contact details are set out below.

**W**e now publish an Annual Report in late June each year, and have commenced publication of quarterly newsletters. The Annual Report is distributed to every household and published on the web site as well as being available at the places mentioned earlier. The quarterly newsletter is similarly available, but is not distributed to every household.

We have adopted a Publication Scheme under the Freedom of Information Act. Details of classes of documents which may be inspected and copied are displayed on the web site and notice boards. For further information please contact the Clerk to the Council.

We have introduced a complaints procedure. Complaints about the Parish Council's procedures or administration should initially be put in writing to the Clerk or Chairman.

We wish to maintain links with local voluntary organisations, and to forge new ones. Any such organisation may have copies of agendas and minutes on request. Contact the Clerk to the Council.

We also encourage organisations to give a brief report on their year at the Annual Parish Meeting held each April (details in Beacon and on the notice boards). The Parish Meeting is a statutory, corporate body, established by the Local Government Act 1894, and comprises all the electors of the Parish.

**[www.gringleyvillage.org.uk](http://www.gringleyvillage.org.uk)**